ONE OF THE VERYBEST Nursing Workflow Sheet

For Bedside Registered Nurses

RN DAYSHIFT WORKFLOW

0700 Clock-in, Obtain assignment, Morning huddle

0715 Beside report (address/pass on outstanding or new MD orders/critical labs, Update patient white board, Review plan of care

0730 Obtain and Document first set of VS

0900 Administer AM insulin per order, Perform and document shift Assessment (Head to Toe), Chart IV site and all lines, Proactive rounding 5 P's, Administer AM medications, Check-in/Delegate CNA tasks

1000 Proactive rounding 5P's, chart patient teaching, Bath/shower, address new MD orders

1200 Obtain/evaluate VS (Q4H) & CBGs, Administer insulin per order, Proactive rounding 5P's

1300 Chart I&O's, Ongoing patient cares & Documentation

1400 Proactive rounding 5P's, Perform and document second shift, Assessment (Head to Toe), Obtain/evaluate VS (Q4H)

1600 Obtain/evaluate VS (Q4H), Proactive rounding 5P's

1700 Obtain/evaluate CBGs, Administer insulin as ordered, Update shift reports for nights

1800 Proactive rounding 5P's, (last rounds)

1830 Complete care plan documentation, complete patient education, Clear pumps, Chart end of shift/total I&Os

1900 Huddle, Bedside report, Address/pass on any outstanding or new MD orders, Review plan of care

1930 Clock-out

Please note that this is just an example of one RN workflow on dayshift. Please follow your facilities policy on time management and charting.

Depending on where you work there will be required documentation. Here is a generalized list:

- Shift Assessment Q6H
- VS per SOC/MD orders
- Pain Q4H and 1 H post interventions
- Patient stated pain goal upon admission
- VS Q6H
- Skin Assessment Q12H
- Education every shift
- Care plan every shift
- Braden Scale: Admit, Transfer, Change
- Morse Scale: Admit, Transfer, Change

Key Terms

Proactive rounding 5P's

- Pain:
- Position
- Potty
- Pump
- Periphery



Date

MON TUE WED. THU. FRI. SAT SUN



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Time	Activities

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For More Help On Resources to help you succeed

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